

05-07-2021

Internal Quality Assurance Cell**NOTICE**

The 22nd meeting of IQAC Committee will be held on Thursday, 8th July 2021 online zoom meeting at 1:00 pm. The following business will be transacted at the meeting.

AGENDA

1. To read and approve the minutes of 21st IQAC meeting held on 1st April 2021
2. To discuss the matters arising out of minutes
3. To brief the members on the Action taken report on the minutes of the meeting held on 1st April 2021
4. To report on the Academic performance evaluation of AY 2021-22
5. To brief the members on the plans and timelines of the Academic Calendar 2021-22
6. Formation of Statutory, Non-Statutory and other Committees for 2021-22
7. To discuss on FDP
8. To brief on Website activities
9. To update on Placement
10. To discuss on the progress of NAAC
11. To brief on Mentoring
12. To brief on MiM
13. To present the KRC Portal
14. To discuss on the MMS First Year program
15. To announce the CDC Meeting
16. To discuss on alumni connect
17. To discuss any other matter with the permission of the Chair



Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS

Minutes of the meeting of Members of the IQAC**IQAC 2021-22/MoM/Q1****08.07.2021**

The 22nd meeting of the members of IQAC Committee was held on 8th July 2021 through online zoom meeting at 1:00 pm.

The following members were present:

SN	Name	Designation	Role
1	Dr. C. Babu	Director	Chairperson
2	Dr. Sarika Jain	Associate Professor	Member
3	Dr. Sumana Chudhuri	Associate Professor	IQAC Coordinator
4	Dr. Sanchita Banerjee	Associate Professor	Member
5	Dr. Shailja Badra	Assistant Professor	Member
6	Prof. Priyanka Oza	Assistant Professor	Member
7	Dr. Dhanashree Potey	Assistant Professor	Member
8	Mr. Satish Karandikar	Head, Product Planning, Commercial Vehicle, Mahindra & Mahindra Ltd	Industry Expert
9	Mr. Mangesh Prakash Wachasundar	Deputy Quality Manager, Crane Process Flow Technologies (India) Ltd.	QM Expert
10	Ms. Kavita Darji	Registrar	Member
11	Ms. Sunita Pujar	Librarian	Member
12	Ms. Prajyot Mahajan	Student representative	Member
13	Mr. Pankhil Parekh	Student representative	Member

The following members who expressed their inability to attend the meeting were granted a leave of absence:

1. Ms. Rupali Sarawagi, Alumna

The following points were put forth, discussed and accepted in the meeting:

Agenda 1: To read and approve the minutes of 21st IQAC meeting held on 1st April 2021

The minutes of 21st IQAC meeting held on 1st April 2021 were read and approved.

Agenda 2: To discuss the matters arising out of minutes

No points were raised by the members in the meeting

Agenda 3: To brief the members on the Action taken report on the minutes of the meeting held on 1st April 2021

The ATR's for the minutes held on 1st April 2021 were presented to the committee.

Agenda 4: To report on the Academic performance evaluation of AY 2021-22

Report on academic performance of MMS students for the academic year 2021-22 was placed on record by Dr. Sarika Jain. The result analysis was as follows:

Program	Batch	No. of students appeared	No. of students passed	Pass Percentage (%)
MMS - 1 st year	2020-22 Sem-I Sem-II (exam not conducted)	87	87	100%
MMS - 2 nd year	2019-21 Sem-IV Final Exam	114	114	100%
PGDM- 2 nd year	2019-21 Final Year Trim-VI	78	78	100%

Agenda 5: To brief the members on the plans & timelines of the Academic Calendar 2021-22

Academic Calendar was presented by the chairpersons of the MMS program.

ACADEMIC CALENDAR (A. Y. 2021-2022)		
Master of Management Studies (Batch 2020-2022)		
Boot Camp	16th October 2021	N/A
Commencement of Regular Classes	18th October 2021 to 31st January 2022	1st February 2022 to 15th May 2022
Term-End Examination	21st January 2022 to 29th January 2022	30th April 2022
University Exam	*Depending on when the university exams of Semester III gets over	
Declaration of Result		
Winter Vacation	26th December 2021 to 1st January 2022	
Events/Conclaves		
SIP VIVA (II Year)	18 th to 21 st October 2021	
Foundation Day 2021	TBD	
SIP Competition (II Year)	8 th January 2022	
Financia	05 th February 2022	
Touge	12 th February 2022	
Opession	26 th February 2022	
HR Conclave	05 th March 2022	
Sabrang	19 th March 2022	
Versus 2021	March 2022	
CSR Event	TBD	
MMS Convocation 2022	To be decided, based on Uni. Of Mumbai Convocation	
Capstone VIVA (II Year)	3 rd Week of April 2022	
Remsons International Research Conference	30 th April 2022	

Agenda 6: Formation of Statutory, Non-Statutory and other Committees for 2021-22

Statutory, non-Statutory and other committees noted below were formed.

Statutory Committees 2021-22			
Committee	Members	Designation	Role
Grievance Redressal Committee	Dr C Babu	Director	Chairperson
	Dr Sarika Jain	Associate Professor	Member
	Dr C Kaushik	Associate Professor	Member
	Prof Maneesh Gupta	Assistant Professor	Member
	Mr Rupesh Trymbake	Student Representative	Member
Anti-Ragging Squad	Dr Nehal Joshipura	Assistant Professor	Member
	Dr Chandrasekhar Kaushik	Associate Professor	Member
	Dr Sarika Jain	Associate Professor	Member
	Dr Shailja Badra	Assistant Professor	Member
	Dr Sumana Chaudhuri	Associate Professor	Member
Anti Ragging Committee	Dr C Babu	Director	Convenor
	Ms Kavita Darji	Registrar	Member-Secretary
	Prof Nilesh Deshpande	Assistant Professor	Member
	Dr Sarika Jain	Associate Professor	Member
	Ms Shilpa Ghume	Program Coordinator	Member
	Mr George Fernando - Inspector of Police	Representative from Police	Member
	Mr Shailesh Sayajirao Kasbe - Senior Account - Executive Media Relations, Adfactors PR Pvt. Ltd.	Rep From Local Media	Member
	Mr Thomas Adaikalam-Head Volunteering Kotak Education Foundation	Rep from NGO	Member
	Ms Hitakshi Davane	Student Representative	Member
	Mr Madhav Taparia	Student Representative	Member
	Mr Sanjay Taparia	Parents Representative	Member
	Mr Mangesh Davane	Parents Representative	Member
Internal Complaints Committee	Dr Sarika Jain	Associate Professor	Presiding Officer
	Ms Kavita Darji	Registrar	Member-Secretary
	Ms Ramona Lobo	Student Representative	Member
	Ms Shreya Gawande	Student Representative	Member
	Archana Pandav	Student Representative	Member
	Ms Mangala Marathe SWADHAR – NGO	NGO	Member
	Ms Shilpa Ghume	Non-teaching-Program coordinator(SC/ST/OBC etc)	Member

Internal Quality Assurance Cell	Dr C Babu	Director	Chairperson
	Dr Sarika Jain	Associate Professor	Member
	Dr Sumana Chaudhuri	Associate Professor	IQAC Coordinator
	Dr Sanchita Banerjee	Associate Professor	Member
	Dr Shailja Badra	Assistant Professor	Member
	Prof Priyanka Oza	Assistant Professor	Member
	Dr Dhanashree Potey	Assistant Professor	Member
	Mr Satish Karandikar	Head, Product Planning, Commercial Vehicle, Mahindra & Mahindra Ltd	Industry Expert
	Mr Mangesh Prakash Wachasundar	Deputy Quality Manager, Crane Process Flow Technologies (India) Ltd	QM Expert
	Ms Kavita Darji	Registrar	Member
	Ms Sunita Pujar	Librarian	Member
	Ms Rupali Sarawagi	Alumnus	Member
	Ms Prajyot Mahajan	Student representative	Member
	Mr Pankhil Parekh	Student representative	Member

Non Statutory Committees 2021-22

Committee	Members	Designation	Role
Unfair Means Inquiry Committee	Dr C Babu	Director	Member
	Dr Shailja Badra	Assistant Professor	Member
	Prof Anthony Colaco	Assistant Professor	Member
	Dr Sumana Chaudhuri	Associate Professor	Member
	Prof Priyanka Oza	Assistant Professor	Convenor
	Dr Nehal Joshipura	Assistant Professor	Member
	Ms Kavita Darji	Registrar	Member-Secretary
Attendance Committee	Dr C Babu	Director	Member
	Dr Sanchita Banerji	Associate Professor	Convenor
	Dr Shailja Badra	Assistant Professor	Member
	Dr Sumana Chaudhuri	Associate Professor	Member
	Prof Priyanka Oza	Assistant Professor	Member
	Ms Kavita Darji	Registrar	Member-Secretary
Examination Committee	Dr C Babu	Director	Member
	Dr Sumana Chaudhuri	Associate Professor	Convenor
	Dr Shailja Badra	Assistant Professor	Member
	Dr Nehal Joshipura	Assistant Professor	Member
	Prof Priyanka Oza	Assistant Professor	Member
	Ms Kavita Darji	Registrar	Member-Secretary
	Mr Nair	Executive-Examiner	Member

Disciplinary Committee	Dr C Babu	Director	Member
	Dr Shailja Badra	Assistant Professor	Convenor
	Prof Anthony Colaco	Assistant Professor	Member
	Prof Priyanka Oza	Assistant Professor	Member
	Ms Kavita Darji	Registrar	Member
Library Committee	Dr C Babu	Director	Chairperson
	Dr Sarika Jain	Associate Professor	Member
	Prof Maneesh Gupta	Assistant Professor	Member
	Dr Shailja Badra	Assistant Professor	Member
	Ms Kavita Darji	Registrar	Member
	Ms Sunita Pujar	Librarian	Member Secretary
	Ms Shiwani Wagle	Student Representative	Member
	Mr Suraj Vaishnav	Student Representative	Member
Research Committee	Dr C Babu	Director	Member
	Dr Sumana Chaudhuri	Associate Professor	Convenor
	Dr Sarika Jain	Associate Professor	Member
	Dr Nehal Joshipura	Assistant Professor	Member
	Dr Dhanashree Potey	Assistant Professor	Member
	Ms Sunita Pujar	Librarian	Member
Institute Perspective Plan Committee	Dr C Babu	Director	Convenor
	Dr Sumana Chaudhuri	Associate Professor	Member
	Dr Nehal Joshipura	Assistant Professor	Member
	Ms Kavita Darji	Registrar	Member-Secretary
	Dr Sarika Jain	Associate Professor	Member
	Dr C Kaushik	Associate Professor	Member
	Dr Shailja Badra	Assistant Professor	Member
	Dr Sanchita Banerji	Associate Professor	Member
	Prof Anthony Colaco	Assistant Professor	Member
	Prof Priyanka Oza	Assistant Professor	Member
	Ms Sunita Pujar	Librarian	Member

Other Committees 2021-22			
Committee	Members	Designation	Role
ISR	Dr C Babu	Director	Member
	Dr Sarika Jain	Associate Professor	Convenor
	Ms Kavita Darji	Registrar	Member
	Dr Shailja Badra	Assistant Professor	Member
	Ms Prajyot Mahajan	Student Representative	Member
	Ms Shiwani Wagle	Student Representative	Member
	Ms Archana Pandav	Student Representative	Member
	Mr Saurabh Surti	Student Representative	Member
	Mr Kunal Chauhan	Student Representative	Member

Cultural	Dr Dhanashree Potey	Assistant Professor	Convener
	Prof Priyanka Oza	Assistant Professor	Member
	Mr Abhishekh Shetty	Student Representative	Member
	Ms Mitali Vete	Student Representative	Member
	Mr Pankil Parekh	Student Representative	Member
	Mr Jay Soni	Student Representative	Member
	Ms Sagrika Naik	Student Representative	Member
	Ms Prachi Ruparelia	Student Representative	Member
	Ms Kinjal Parmar	Student Representative	Member
	Juniors - Admissions yet to start		
Sports	Prof Maneesh Gupta	Assistant Professor	Convener
	Mr Yash Shetty	Student Representative	Member
	Mr Akhil Bhattar	Student Representative	Member
	Mr Anmol Sawant	Student Representative	Member
	Mr Madhav Taparia	Student Representative	Member
	Ms Prajyot Mahajan	Student Representative	Member
	Ms Saloni Savla	Student Representative	Member
	Ms Shatakshi Bhamre	Student Representative	Member
IIPC	Dr C Babu	Director	Member
	Dr Sarika Jain	Associate Professor	Convener
	Dr C Kaushik	Associate Professor	Member
	Prof Maneesh Gupta	Assistant Professor	Member
	Ms Gayatri Pawar	Student Representative	Member
Alumni	Prof Maneesh Gupta	Assistant Professor	Convener
	Mr Yash Shetty	Student Representative	Member
	Mr Pankhil Parekh	Student Representative	Member
	Ms Varsha Deokar	Student Representative	Member
	Ms Prajyot Mahajan	Student Representative	Member
	Mr Jay Jaluka	Student Representative	Member
	Mr Nemish Chavda	Student Representative	Member
	Ms Shailee Dave	Student Representative	Member
	Ms Hiloni Shah	Student Representative	Member

Agenda 7: To discuss on FDP

- Dr. Sumana Charudhuri announced that FDP will start from 12 July 2021. The virtual backdrop of FDP has been designed and presented to the Faculty Council. She requested the Faculty Members to use this backdrop during the FDP seminars. She also informed that the Institute is preparing Flyer and Brochure of the FDP and planning to invite the Faculty Members of the Degree Colleges and the Media College.
- Dr. Chaudhuri also informed that Remsons Centre for Management Research (RCMR) has organized FDP Certificate Distribution Ceremony on 16 September at 12.45 pm. He requested the Faculty Members to assemble in person in the MDP Room in the 6th Floor

of RSET Campus. The Resource Persons of the Faculty Development Programs will be felicitated with the certificates by the Hon'ble Director of the Institute.

Agenda 8: To brief on Website activities

The status report of Website activities was discussed. Director said that the NAAC related data have already been uploaded on the Website. For Branding and ranking of the Institute, the other data, which has already been informed to the concerned stakeholders need to be updated soon.

Agenda 9: To update on Placement

Placement Chairperson informed that the current Placement status is 64% (=124/192) and the Placement Cell is instead trying to pull it beyond 90% in coming days.

Agenda 10: To discuss on the progress of NAAC

- Director informed that according to the requirement of the NAAC Office, the DSIMS NAAC Team has to reframe the data only on the basis of MMS for the last 5 years as well the Academic Year 2020-21 should also be ready with all the updated information.
- Director informed that NAAC SSR Criteria wise presentation will be made by the NAAC Team to the Faculty Forum during 30 August to 2nd September.
- Director informed that NAAC SSR will be uploaded on 15 September (Monday). Once it is uploaded, the DVV (Data Validation & Verification) process will be initiated, for the claimed data in the SSR.

Agenda 11: To brief on Mentoring

It was discussed that mentoring activities for Second Year students will start after they complete their SIP and join back to the classes. It was proposed to commence mentoring by senior students to junior ones.

Agenda 12: To brief on MiM

It was discussed that the quotation has already been submitted, and the Program will be rolled out once the students will join back to the classes after completing their SIP.

Agenda 13: To present the KRC Portal

Librarian Ms. Sunita Pujar made a comprehensive presentation on Knowledge Resource Centre (KRC) Portal

Agenda 14: To discuss on the MMS First Year program

FYMMS Chairperson Dr. Shailja informed that MMS Second Semester will continue till the end of September. The End Semester Examination of the Second Semester students will commence in the first week of October.

Agenda 15: To announce the CDC Meeting

Director informed College Development Committee (CDC) Meeting will be held on 18 September 2021.

Agenda 16: To discuss on alumni connect

In the context of low admission, Director put forth the following three thoughts before the Faculty Forum for consideration:

- Connecting with Alumni
- Curating the current students
- Assisting the Placement Cell
- Many senior Faculty Members took part in this discussion. The following pointers are in summary, the suggestions made by the Faculty Members.
- Director proposed to create occasions for the Alumni to visit our Institute.
- Director advised Faculty Members to connect at least ten alumni in a month, document their visit with photograph and to upload that in Website and Social Media.
- To connect with Alumni, it has been proposed to felicitate Alumni for their corporate achievement and leadership traits.
- To offer Learning and Skill development support to the Alumni
- E Cell's offer to the Alumni to showcase their product in the Entrepreneurship Event.
- Domain wise and Batch wise connect to Alumni on a regular basis.

Agenda 17: To discuss any other matter with the permission of the Chair

Director requested the Faculty Members to proactively involve in promoting the program and branding of the Institute.

The meeting ended with a vote of thanks by the IQAC Coordinator.



Dr. Sumana Chaudhuri
IQAC Coordinator, DSIMS

Read Confirmed and Signed on



Dr. C Babu
IQAC Chairperson, , DSIMS



Internal Quality Assurance Cell

Action Taken Report

Ref: IQAC 2021-22/MoM/Q1/08.07.2021

ATR No. 2021-22/01

Agenda 1: Minutes of the 21st IQAC meeting held on 1st April 2021 were read and approved, as reported.

Agenda 2: No matters were raised by the members in the meeting, as reported.

Agenda 3: Members were briefed on the ATRs for the meeting held on 1st April 2021, as reported.

Agenda 4: The Academic performance evaluation for AY 2020-21, for both 1st year and second year of MMS and 2nd year of PGDM was tabled. As the result was satisfactory, Director asked to continue the same.

Agenda 5: Academic Calendar dates have discussed and all concerned stakeholders were advised to ensure that the given timelines were adhered to.

Agenda 6: All members of the Statutory, Non-statutory and other committees have been advised to activate their respective units and set their agendas for the year

Agenda 7: 16 FDP's were conducted from 12th July 2021 to 4th August 2022 by the in house faculty. The FDP's were well received. FDP Certificates were distributed to all the presented faculty members on 16th September 2021.

Agenda 8: Branding data of DSIMS has been uploaded on the website by the concerned stakeholder.

Agenda 9: As on 31st July 2021, placement status was 75% (144/192), an attempt is being made to take the placement figure up to 85% (161/192) by the end August 2021

Agenda 10: The NAAC SSR criteria wise presentation was made by the NAAC team between 30th August 2021 and 2nd September 2021 The SSR was uploaded 15th September 2021. Consequently, the DVV process has been initiated.

Agenda 11: Mentoring activities for second year students will be started from September 2021 onwards.

Agenda 12: The MIM roll out has commenced from 23rd August 2021

Agenda 14: The MMS second semester was completed by 13th October 2021 and the semester end examinations were held from 5th October 2021 to 13th October 2021

Agenda 15: The CDC meeting was held on 18th September 2021.

Agenda 16: Faculty members have been request to provide monthly feedback to the director on the alumni with whom they have connected in the previous month. Preparatory arrangement for felicitation of alumni is in process. Work is in process in developing learning and skill development module.

Agenda 17: It was advised by the stakeholders that the promotion of the program and branding of the Institute is in process



Dr. Sumana Chaudhuri

IQAC Coordinator, DSIMS



Dr. C Babu

IQAC Chairperson, DSIMS

