

Internal Quality Assurance Cell

14-01-2021

NOTICE

The 20th meeting of IQAC Committee will be held on Thursday, 21st January 2021 online at 12 pm. Zoom link will be shared soon. The following business will be transacted at the meeting.

AGENDA

1. To read and approve the minutes of 19th IQAC meeting held on 3rd September 2020.
2. To discuss the matters arising out of minutes
3. To brief the members on the ATR on the minutes of the meeting held on 3rd September 2020
4. To brief the members on the schedules, dates and timelines of the forthcoming events & activities
5. To discuss the plans and theme for the International Conference
6. To discuss the First year MMS Admissions
7. To brief on First year MMS
8. To discuss on Mentoring
9. New Responsibilities for Faculties
10. To discuss Joint Collaboration
11. To discuss any other matter with the permission of the Chair

Sumana Chaudhuri

Dr. Sumana Chaudhuri
IQAC Coordinator

Minutes of the meeting of Members of the IQAC

IQAC 2020-21/MoM/Q3

21.01.2021

The 20th meeting of the members of IQAC Committee was held on 21st January 2021 online zoom meeting at 1:00 pm.

The following members were present:

SN	Name	Designation	Role
1	Dr. C. Babu	Director	Chairperson
2	Dr. Sarika Jain	Associate Professor	Member
3	Dr. Sumana Chaudhuri	Associate Professor	IQAC Coordinator
4	Prof. Priyanka Oza	Assistant Professor	Member
5	Prof Anthony Colaco	Assistant Professor	Member
6	Mr. Satish Karandikar	Head, Product Planning, Commercial Vehicle, Mahindra & Mahindra Ltd	Industry Expert
7	Mr. Mangesh Prakash Wachasundar	Deputy Quality Manager, Crane Process Flow Technologies (India) Ltd.	QM Expert
8	Ms. Kavita Darji	Registrar	Member
9	Ms. Sunita Pujar	Librarian	Member
10	Ms Shefali Sharma	Student Representative	Member

The following members who expressed their inability to attend the meeting were granted a leave of absence:

1. Dr. Shailja Badra, Assistant Professor
2. Mr Maneesh Gupta, Assistant Professor
3. Mr. Rehan Bijapuri, Alumnus
4. Mr Tejas Shriram Meena, Student Representative

The following points were put forth, discussed and accepted in the meeting:

Agenda 1: To read and approve the minutes of 19th IQAC meeting held on 03rd September 2020

The minutes of 19th IQAC meeting held 03rd September 2020 were read and approved.

Agenda 2: To discuss the matters arising out of minutes

No points were raised by the members in the meeting

Agenda 3: To brief the members on the Action Taken Report based on the minutes of the meeting held on 03rd September 2020

The ATR's for the minutes held on 03rd September 2020 were presented to the committee.

Agenda 4: To brief the members on the schedules, dates and timelines of the forthcoming events and activities

Dates discussed and proposed as follows in the table given below:

Domain	Pre BoS	BoS	Conclave
Finance	30-Jan 21	06-Feb 21	6 March 21 (Financia)
Marketing	29-Jan 21	13-Feb 21	13 March 21 (Touge)
HR	29-Jan 21	13-Feb 21	27 Feb 21 (HR-O-Scope)
Operation	03-Feb 21	13-Feb 21	20 March 21 (Opseession)

- YUWA, Sabrang -The annual cultural festival will be held on 3rd and 4th April, 2021, was announced by the Faculty in charge YUWA.
- It was announced that Women's Day celebration will be held on 8th March 2021, at 6th floor seminar hall and thereafter lunch cafeteria for all staff and faculty members.
- It was announced by the Faculty in charge that the Foundation day will be held on 3rd April 2021.
- It was announced that the post budget session will be held on 5th February 2021 and Dr Nehal Joshipura will be co-ordinating the event.
- It was announced that the MMS convocation will be held on 24th April 2021 for the batch 2018-2020.

Agenda 5: To discuss the plans and theme for the International Conference

The Faculty in charge Research, Dr. Sumana Chaudhuri proposed the date for International Conference to be held on 24th March 2021. Faculty and Core student team will be formed to carry out all pre and post conference work. In house Faculties to contribute papers. The theme for the conference was proposed as "The New Normal in Business – Readiness and Resilience".

Agenda 6: To discuss the First year MMS Admissions

- Dr. Babu, Director informed the Faculty members that the Admissions for MMS have begun as per university of Mumbai Guidelines.

Agenda 7: To brief on First year MMS

- It was announced that the dates of Orientation program will be held on 2nd and 3rd February 2021. The regular classes will commence from 4th February 2021.

Agenda 8: To discuss on Mentoring

- The Faculty in charge mentoring informed that the First and Second year students are availing the mentoring services.
- The Faculty to submit mentoring report by mid April 2021.

Agenda 9: New Responsibilities for Faculties

- It was announced that Dr. Sumana Chaudhuri is nominated for the role of research of Remsons Centre for Management Research (RCMR).
- It was announced that Dr. Sarika Jain is nominated HOD of HR department.

Agenda 10: To discuss Joint Collaboration

- It was announced by Director that HEF in collaboration with DSIMS will jointly host the Entrepreneurship Award to be held on 20th February 2021, and Prof. Nilesh Deshpande will be faculty in charge for the event.

Agenda 11: To discuss any other matter with the permission of the Chair

Dr. Babu has been announced the followings:

- No students will be allowed to enter late in the online sessions.
- The MARCOM team is planning new creatives for the upcoming academic session.
- There is a revision in the MiM model.
- New faculty recruitment interviews will be held on 15th, 16th and 17th March, 2021.

The meeting ended with a vote of thanks by the IQAC Coordinator.



Dr. Sumana Chaudhuri
IQAC Coordinator

Read Confirmed and Signed on



Dr. C Babu
Chairperson



Internal Quality Assurance Cell Action Taken Report

Ref: IQAC 2020-21/MoM/Q3/21.01.2021

ATR No. 2020-21/03

Agenda 1: The minutes of 19th IQAC meeting held 03rd September 2020 were duly read and approved.

Agenda 2: No points were raised by the members in the meeting

Agenda 3: The ATR's for the minutes held on 03rd September 2020 were duly presented to the committee.

Agenda 4: Members were comprehensively briefed on the schedules, dates and timelines of the forthcoming Conclaves, Pre BOS, BOS, Women's Day, Foundation day, Post Budget talk, Convocation and Sabrang

Agenda 5: The proposed International Conference (Theme : The New Normal in Business – Readiness and Resilience) will be held on 24th March 2021. In house Faculty were encouraged to contribute papers.

Agenda 6: Commencement of MMS admissions as per University of Mumbai guidelines was informed to the members.

Agenda 7: The concerned stakeholders were instructed to ensure that the Orientation Program for First Year students and the commencement of regular lectures were carried out in accordance with the announced timelines.

Agenda 8: The Mentoring services are being availed of by students. The Mentoring report will be submitted as per schedule.

Agenda 9: New Responsibilities were announced for Dr. Sumana and Dr. Sarika. The stakeholders will report the progress of the responsibilities periodically.

Agenda 10: Joint Collaboration – The Entrepreneurship Awards event will be jointly hosted by HEF and DSIMS on 20th February 2021. The event will be driven by Prof Nilesh.



Dr. Sumana Chaudhuri
IQAC Coordinator



Dr. C Babu
Chairperson

