

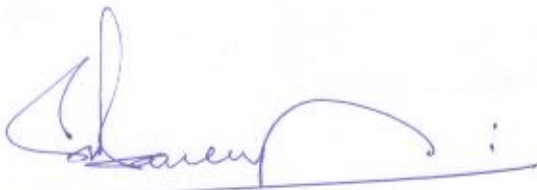
16-03-2017

Internal Quality Assurance Cell**NOTICE**

The 5th meeting of IQAC Committee will be held on Thursday, 23rd March 2017 at 1st floor, Conference room at 1:00 pm. The following business will be transacted at the meeting.

AGENDA

1. To read and approve the minutes of 4th IQAC meeting held on 05th January 2017
2. To discuss the matters arising out of minutes
3. To brief the members on the Action Taken Report based on the minutes of the meeting held on 05th January 2017
4. To advise the members on the conduct of the Examinations
5. To discuss the accreditation process under NBA
6. To brief the members on Placement situation and table a status report
7. To discuss any other matters with the permission of the Chair



Prof. Somesh Banerji
IQAC Coordinator

Minutes of the meeting of Members of the IQAC

IQAC 2016-17/MoM/Q4

23.03.2017

The 5th meeting of the members of IQAC Committee was held on 23rd March 2017 at 1st floor Conference Room 1:00 pm.

The following members were present:

SN	Name	Designation	Role
1	Dr. C. Babu	Director	Chairperson
2	Dr. Sharad Kumar	Dean Academics & Research	Member
3	Dr. Sarita Vichore	Professor	Member
4	Mr. Somesh Banerji	Associate Professor	IQAC Coordinator
5	Dr. Sarika Jain	Assistant Professor	Member
6	Ms. Sharmila Bonnerjee	Assistant Professor	Member
7	Ms. Beena Prakash	Assistant Professor	Member
8	Dr. Sumana Chaudhuri	Assistant Professor	Member
9	Mr. Malay Khasnavis	BASF India	Industry Expert
10	Mr. R D Shetty	Registrar	Member
11	Ms. Sunita Pujar	Librarian	Member
12	Mr. Arbez Karbhari	Alumni	Member
13	Ms. Aaliya Mulla	Student Representative, PGDM	Member
14	Ms. Chirag Agarwal	Student Representative, MMS	Member

The following points were put forth, discussed and accepted in the meeting:

Agenda 1: To read and approve the minutes of 4th IQAC meeting held on 05th January 2017

The minutes of 4th IQAC meeting held on 05th January 2017 were read and approved

Agenda 2: To discuss the matters arising out of minutes

No points were raised by the members in the meeting

Agenda 3: To brief the members on the Action Taken Report based on the minutes of the meeting held on 05th January 2017

The ATR's for the minutes held on 5th January, 2017 were presented to the committee.

Agenda 4: To advise the members on the conduct of the Examinations

Dr. Sarika Jain said MMS IV examinations are through. Faculty members should give answer sheets duly corrected on time to declare results. Dr. Babu said all faculty members should give question papers, answer paper duly corrected and mark sheets on time, without any delay.

Agenda 5: To discuss the accreditation process under NBA

Prof. Beena spoke about NBA and Dr. Sanchita made presentation on NBA. Faculty members suggested some points and changes which would be incorporated by Dr. Sanchita and presented in the next meeting.

Agenda 6: To brief the members on the Placement situation and table a status report

Prof. Somesh made a brief presentation on Placement. He said still 125 students to be placed. Discussed on job shrinkage in the market. 49 students have been placed for SIP. Prof. Somesh sought help from the faculty members to assist the students for SIP placement.


Other Agenda Points:

- Dr. Babu said Prof. Gaanyesh organized a MOU signing ceremony with Wadhvani Foundation on 15th March 2017.
- Finally MMS I year students are also going to Budapest and Prague as decided from March for five days i.e. from 29th till 2nd April 2017.
- PGDM I year students are going to Germany and Switzerland for 10 days from 2nd April till 11th April 2017 along with six faculty members.
- Dr. Kondap and Dr. Babu met the Uganda Prime Minister on 8th March at Taj Palace, Colaba. The meeting went off very well.
- Dr. Babu asked faculty members to go through the website on Pepperdine University, USA. Dr. Michael Warder visited our campus on 10th March 2017, and the meeting went off very well.
- Date to be fixed for Faculty Retreat after discussing with Dr. Sharad Kumar.
- Prof. Kusum Pawar made presentation on faculty feedback forms which included alumni feedback (last three years) and students' feedback and also Course Outline.

The meeting ended with a vote of thanks by the IQAC Coordinator.


Prof. Somesh Banerji
IQAC Coordinator

Read Confirmed and Signed on


Dr. C Babu
Chairperson



Internal Quality Assurance Cell**Action Taken Report**

Ref: IQAC 2016-17/MoM/Q4/23.03.2017

ATR No. 2016-17/04

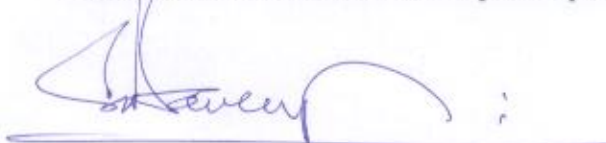
Agenda 4: Controller of Examination Dr. Sarika Jain reported that examinations were successfully conducted on schedule. Director instructed all Faculty members to ensure that corrected answer booklets and mark sheets were submitted within specified timelines.

Agenda 5: A presentation was made by the concerned stakeholders about NBA accreditation. Further progress is to be reported.

Agenda 6: Chairperson-Corporate Relations and Placement reported that 66/191 students had been placed. The urgency in placing the remaining students was stressed and faculty members were asked to assist through their industry contacts.

Other Agenda Points

- MoU signed with the Wadhvani Foundation on 15.03.2017.
- International Immersion to Budapest and Prague for MMS students was successfully completed
- International Immersion to Germany and Switzerland for PGDM students was successfully completed
- Director and Director-General reported on their successful meeting with the Ugandan PM on 08.03.2017.
- Director reported on the successful meeting with Dr Michael Warder of Pepperdine University on. 10.03.2017.
- Plans for the finalisation of the Faculty Retreat program were discussed.
- Prof Kusum Pawar made an important presentation on the analysis of past 3-years Alumni Feedback and Faculty Feedback. Director instructed that necessary corrective measures should be taken and reported periodically.



Prof. Somesh Banerji
IQAC Coordinator



Dr. C Babu
Chairperson

