

16-03-2020

Internal Quality Assurance Cell**NOTICE**

The 17th meeting of IQAC Committee will be held on Tuesday, 17th March 2020 at 6th floor, Seminar room at 1:00 pm. The following business will be transacted at the meeting.

AGENDA

1. To read and approve the minutes of 16th IQAC meeting held on 2nd January 2020
2. To discuss the matters arising out of minutes
3. To brief the members on the ATR on the minutes of the meeting held on 2nd January 2020
4. To inform the members for Remsons International Conference [RIRC] postponement
5. To brief the members Work From Home Vide Mumbai University Circular
6. To brief the members on the Examination dates
7. To brief the members on the intimation for Lectures – COVID 19 Pandemic Situation to PGDM and MMS students
8. Report on attainment levels in CO- PO mapping for Academic year 2019-20
9. To discuss any other matter with the permission of the Chair



Prof. Somesh Banerji
IQAC Coordinator

Minutes of the meeting of Members of the IQAC

IQAC 2019-20/MoM/Q4

17.03.2020

The 17th meeting of the members of IQAC Committee was held on 17th March 2020 at 6th floor, Seminar Room at 1:00 pm.

The following members were present:

Sr No	Name	Designation	Role
1	Dr. C. Babu	Director	Chairperson
2	Dr. Sharad Kumar	Dean Academics & Research	Member
3	Dr. Sarita Vichore	Professor	Member
4	Prof. Somesh Banerji	Associate Professor	IQAC Coordinator
5	Dr. Sarika Jain	Associate Professor	Member
6	Dr. Sanchita Banerjee	Associate Professor	Member
7	Dr. Sumana Chaudhuri	Assistant Professor	Member
8	Dr. Shailja Badra	Assistant Professor	Member
9	Prof. Priyanka Oza	Assistant Professor	Member
10	Dr. Dhanashree Potey	Assistant Professor	Member
11	Mr. (Rotarian) Manoj Nayak	VP & Chief Information Security Officer, SBI Life Insurance Company Ltd.	Industry Expert
12	Ms. Kavita Darji	Registrar	Member
13	Ms. Sunita Pujar	Librarian	Member

The following members who expressed their inability to attend the meeting were granted a leave of absence:

1. Ms. Aaliya Mulla, Alumni
2. Ms. Nisha Walawalkar, Student Representative, PGDM
3. Ms. Mitali Vete, Student Representative, MMS

The following points were put forth, discussed, and accepted in the meeting:

Agenda 1: To read and approve the minutes of 16th IQAC meeting held on 2nd January 2020

The minutes of 16th IQAC meeting held on 2nd January 2020 were read and approved.

Agenda 2: To discuss the matters arising out of minutes

No points were raised by the members in the meeting

Agenda 3: To brief the members on the ATR based on the minutes of the meeting held on 2nd January 2020

The ATR's for the minutes held on 2nd January, 2020 were presented to the committee..

Agenda 4: To inform the members for Remsons International Conference [RIRC] postponement

Dr. Sharad Kumar, Dean, announced that this year the Remsons International Conference had to be cancelled vide UGC direction D.O.No.F.No.1-14/2020 (website) which states that the large gathering at the campus should be avoided due to Novel coronavirus Covid 19.

Agenda 5: To brief the members Work from Home Vide Mumbai University Circular

The director announced in the prevailing Pandemic situation as per Mumbai University Circular; all teaching staff would work from home.

Few plans were discussed regarding work from home. Director, Dean and Associate Dean would call weekly faculty meeting and as per committees (Date will be informed). WFH will be taking lectures and other administrative work given to faculties. Students will submit assignments/projects on google classroom/email.

Agenda 6: To brief the members on the Examination dates

COE announced updated about the examinations to be held in April 2020

- PGDM Second Year Trim-VI Final Exam - dated 11th & 12th April

- PGDM Second Year Trim-V RE-Exam – dated 1st till 9th April
- PGDM First Year Trim-II Re-Exam – dated 17th till 24th April
- PGDM First Year Trim-I ATKT – Exam – dated 13th, 15th & 16th April
- MMS First Year Sem-I ATKT – Exam - dated -20th & 21st April

It was stated by COE that the online decision for the examination will be worked out and intimated to faculties.

Agenda 7: To brief the members on the intimation for Lectures – COVID 19 Pandemic Situation to PGDM and MMS students

The Director asked the chairperson PGDM and MMS to send mail intimation to 2nd year students regarding cancellation of lectures till 31st March 2020.

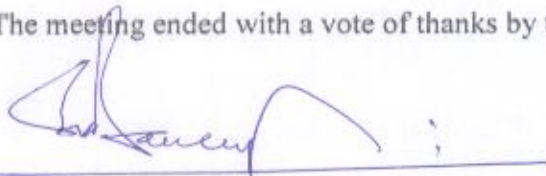
Agenda 8: Report on attainment levels in CO- PO mapping for Academic year 2019-20

The CO-PO mapping and validation of attainment levels to be checked and reported for Academic Year 2019-20.

Agenda 9: To discuss any other matter with the permission of the Chair

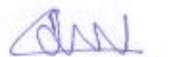
Nil

The meeting ended with a vote of thanks by the IQAC Coordinator.



Prof. Somesh Banerji
IQAC Coordinator

Read Confirmed and Signed on


Dr. C Bahu
Chairperson

Internal Quality Assurance Cell

Action Taken Report

Ref: IQAC 2019-20/MoM/Q4/17.03.2020

ATR No. 2019-20/04

Agenda 4: The cancellation of the Remsons International Conference on account of the Covid-19 Pandemic was announced by Dean, in conformity with UGC direction D.O. No F No 1-14/2020.

Agenda 5: Director announced that all Faculty would work from home (WFH) in view of the University of Mumbai Circular. Modalities about online Faculty meetings, submission of projects/assignments by students, lectures by Faculty were discussed, and guidelines are given.

Agenda 6: The details of the schedule of PGDM (1st and 2nd Year) and ATKT (PGDM and MMS) between 11th and 21st April 2020 were provided by CoE. Guidelines for conducting the same will be announced in due course.

Agenda 7: Director instructed that necessary communication about the cancellation of lectures (till 31st March, or until further advice) should be sent to all students.

Agenda 8: As per information provided to IQAC it was observed that attainment levels were either achieved or exceeded in most of the courses.

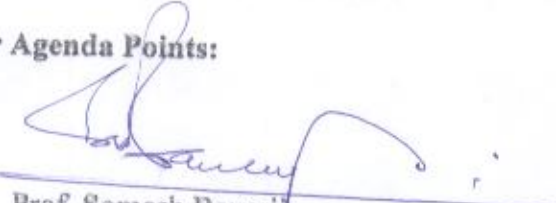
The CO-PO mapping for a representative course is reported hereunder:


Subject- Indian Economy & Policy	PO1	PO2	PO3	PO4	PO5	Target Attainment Level	Actual Attainment Level	Gap
CO1	3	2				2.5	3	0.5
CO2		3	2			2.5	3	0.5
CO3		2	3	2	2	2.3	3	0.8
CO4		2			3	2.5	3.0	0.5

Comments: As per the analysis CO1, CO2, CO3 and CO4 seems to be positive

Other Agenda Points:

Nil


Prof. Somesh Banerji
IQAC Coordinator


Dr. C Babu
Chairperson

